

# User Version

## Table of Contents

---

- 1 Internet ..... 2
  - 1.1 Open Web Browser ..... 2
  - 1.2 Go To Application URL ..... 2
- 2 LoveINC Housing Finder Application..... 4
  - 2.1 Legend ..... 4
  - 2.2 Layers List..... 5
    - 2.2.1 Housing Data ..... 5
    - 2.2.2 Churches ..... 6
    - 2.2.3 Grocery Stores..... 6
    - 2.2.4 Public Schools..... 6
    - 2.2.5 Bus Stops ..... 6
    - 2.2.6 Trails..... 6
    - 2.2.7 School Boundaries..... 6
    - 2.2.8 Sex Offender OK Areas ..... 7
    - 2.2.9 Changing Layer Order ..... 7
  - 2.3 Housing For Me ..... 7
    - 2.3.1 Location Based ..... 8
    - 2.3.2 Requirement Based..... 10
  - 2.4 Print..... 11

# 1 INTERNET

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## 1.1 OPEN WEB BROWSER

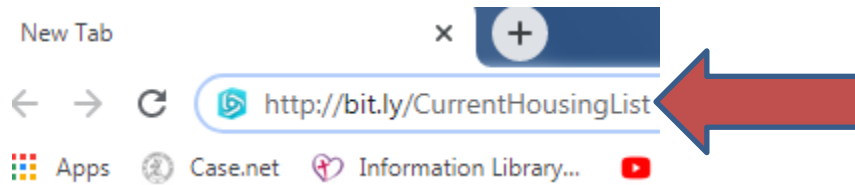
Select your web browser icon



## 1.2 GO TO APPLICATION URL

Enter URL in web browser

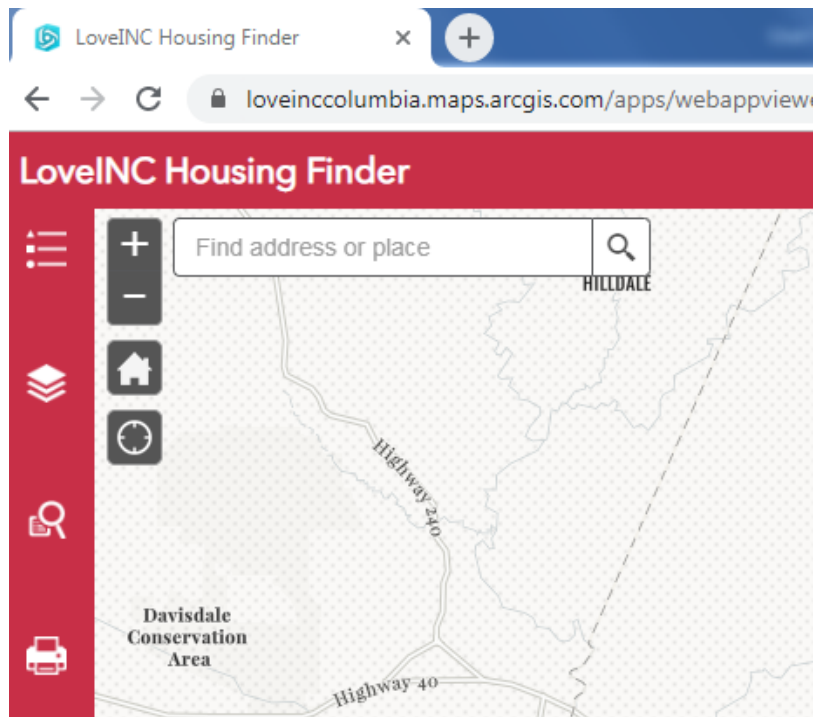
<http://bit.ly/CurrentHousingList>





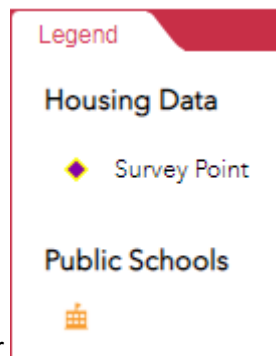
## 2 LOVEINC HOUSING FINDER APPLICATION

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### 2.1 LEGEND

Select the Legend icon



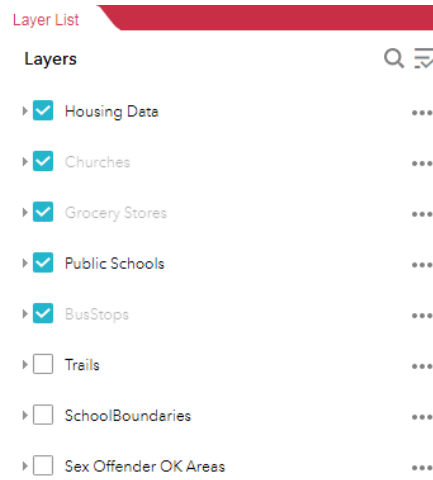
The Legend will appear

A Survey Point  Survey Point is the location of a current housing listing

## 2.2 LAYERS LIST





Select the Layers List icon

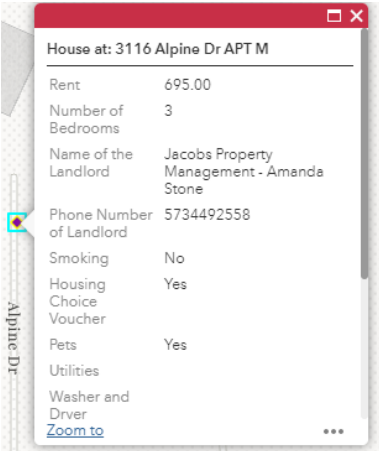


The Layers will appear

Click on a Layer to include  Housing Data or exclude  Housing Data the Layer



### 2.2.1 Housing Data

Housing Data  Survey Point show the location of  current housing locations

Clicking on a Survey Point  will provide information about the current housing listing at that location



## 2.2.2 Churches

Churches

Churches  show the location of  churches



## 2.2.3 Grocery Stores

Grocery Stores

Grocery Stores  show the location of  grocery stores

## 2.2.4 Public Schools

Public Schools



Public Schools  show the location of  public schools

## 2.2.5 Bus Stops

The location for bus stops has been updated since changes were made to bus routes and is currently accurate

## 2.2.6 Trails

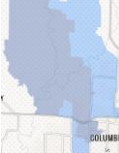
Trails

Trails  show the route of  trails in the city

## 2.2.7 School Boundaries

SchoolBoundaries

- SchoolBoundaries - West\_Middle
- SchoolBoundaries - WestBoulevardElementary

School Boundaries  show a school boundary

## 2.2.8 Sex Offender OK Areas

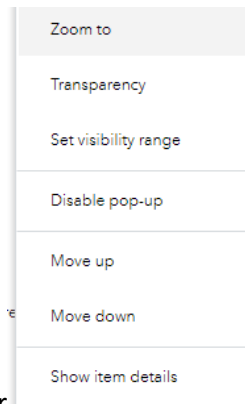
Sex Offender OK Area  Sex Offender OK Areas show areas where sex offenders



may and may not reside based on nearness to a school


**NOTE:** These areas are approximate and should not be relied on for a final determination on the suitability of a current housing listing. For specific information about the suitability of a current housing listing contact the Boone County Sheriff's Department at (573) 875-1111

## 2.2.9 Changing Layer Order

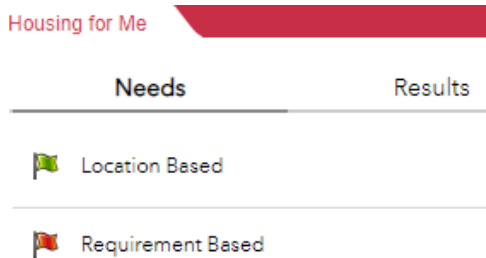


Layers can be moved up or down in the Layer order by clicking on the 3 dots to the right of the Layer

## 2.3 HOUSING FOR ME

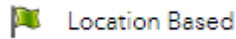
Select the Housing For Me icon 

The Location Based and Requirement Based options will appear



## 2.3.1 Location Based

Select the Location Based option



← Location Based

**Criteria**

Number of Bedrooms is between

and

Rent is less than

*For the rest of these, if not important, leave blank for best results*

Smoking is

Housing Choice Voucher is

Criteria options will appear

Pets is

Utilities is

Washer and Dryer is

Scroll down for additional criteria options

**Spatial filters**

Only return features that have a spatial relationship with features in another layer

Spatial relationship

Related layer

Apply a search distance to selected features


**Result layer name**

Scroll down for spatial filters

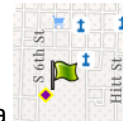


Apply

After entering the desired criteria click on Apply


Needs	Results
Location Based _Query result	
Displayed features: 2/2	
<b>House at: 1006B Otto Ct</b>	
Rent	590.00
Number of Bedrooms	2
Name of the Landlord	Callahan & Galloway
Phone Number of Landlord	5734420828
Smoking	
 Housing Choice Voucher	
Pets	Yes
Utilities	
Washer and Dryer	Yes
Application Fee	
Fee Amount	
Description	

Results will appear




A green flag will appear adjacent to the Survey Points that meet the criteria

Clicking on the Survey Point adjacent to the green flag will produce information about the Survey Point

House at: 1006B Otto Ct	
Rent	590.00
Number of Bedrooms	2
Name of the Landlord	Callahan & Galloway
Phone Number of Landlord	5734420828
Smoking	
 Housing Choice Voucher	
Pets	Yes
Utilities	
Washer and Dryer	Yes

## 2.3.2 Requirement Based

**NOTE:** Requirement Based is the same as Location Based but does not include spatial filters

Select the Requirement Based option  Requirement Based

← Requirement Based

**Criteria**

Number of Bedrooms is between

and

*For all questions, if unimportant, leave blank*

Rent is less than

Housing Choice Voucher is

Pets is

Criteria options will appear

Pets is


Utilities is

Washer and Dryer is

Scroll down for additional criteria options

After entering the desired criteria click on Apply



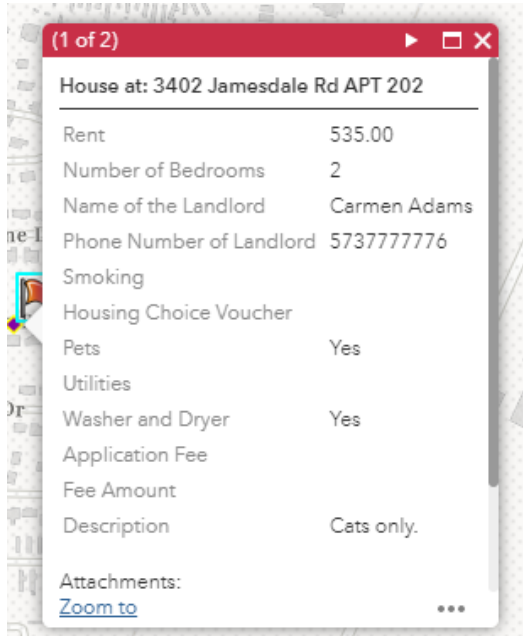
Needs	Results
Requirement Based _Query result	...
Displayed features: 6/6	
<b>House at: 3402 Jamesdale Rd APT 202</b>	
Rent	535.00
Number of Bedrooms	2
Name of the Landlord	Carmen Adams
Phone Number of Landlord	573777776
Smoking	
 Housing Choice Voucher	
Pets	Yes
Utilities	
Washer and Dryer	Yes
Application Fee	
Fee Amount	
Description	Cats only.

Results will appear

A red flag will appear adjacent to the Survey Points that meet the criteria



Clicking on the Survey Point adjacent to the red flag will produce information about the Survey Point



## 2.4 PRINT



Select the Print icon

The Location Based and Requirement Based options will appear

Print

Layout:

Format:

Advanced Print

Change Layout to Letter ANSI A Portrait

Layout:

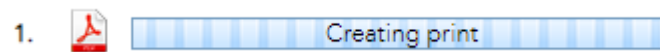
Change Map Title something meaningful

Map title:

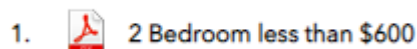


Select Print

Creating print will appear

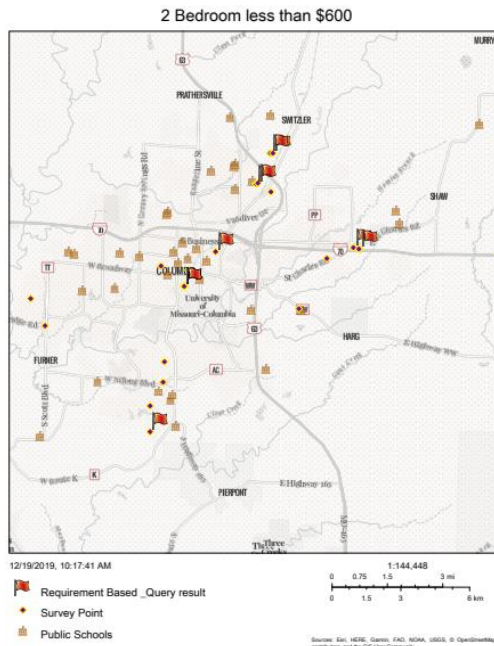


Print results will appear

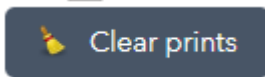


1.  2 Bedroom less than \$600
2.  3 Bedroom less than \$750

Multiple prints can be created



Click on a map to print it



Select Clear Prints to remove all prints

**NOTE:** This will remove **ALL** prints